

Monday, November 25, 2013

DE Committee

3:00

Library ETL

Chair: Penny Sermons

Vice-chair: Catherine Gouge

Secretary: Karen Pruden

Members Attending: DL Committee: Penny Sermons, Tony Taylor, Mike Waters, Karen Pruden

On Line Standards Team: Tricia Woolard, Judith Meyer, Vickie Fennell, Donna Dunn

Members Absent: DL Committee: Trina Cobb, Catherine Gouge

Minutes from Meeting November 25, 2013

Agenda Item

I. Approval of Minutes from meeting of October 14, 2013

Presenter: Penny Sermons

- Discussion Item: Minutes were presented.
- Action Taken or Recommendation: Minutes were approved.

II. SACs Resource Page

Presenter: Penny Sermons

- Discussion Item: Judgment of Compliance 4.8.1, 4.8.2 and 4.8.3. Viewed documentation. Penny met with Jay to review criteria for writing the narrative. Jay is working on Distance Education & Online Standard's handbook for the December deadline. The 5th year report narrative should be ready to send to SACs by August.
- Action Taken or Recommendation:

III. SREB Southern Regional Education Board

Presenter: Penny Sermons

- Discussion Item: BCCC's membership in SREB's Electronic campus helps the College comply with State Authorization requirements. BCCCs online courses are listed on the SREB website.
- Action Taken or Recommendation:

IV. SWOT Analysis Results

Presenter: Penny Sermons

- Discussion Item: Reviewed the percentages of participation: 8% of senior staff participated, 6.5% adjunct, 13.8% full-time faculty, 15% full-time staff and 45% of the students.
- Action Taken or Recommendation: Results/ recommendations from the SWOT analysis will be discussed at the next meeting.

V. On-Line Standards Change

Presenter: Tricia Woolard

- Discussion Item: The on-line standards team will now be recognized as a committee instead of team. Discussed new template (checklist) that faculty will use.
- Action Taken or Recommendation:

Other Information

Next Meeting: To be determined/announce when we return from the Christmas break. Meeting Adjourned.